

## **Notes**

### **CSCTF Meeting, 1/16/21**

Attending: Suzan Flamm, Colleen Lutz, Derek Porter, Jeff Mousseau, Madeleine Israel and Jill Falchi-Henck (CDRPC)

#### Solarize – Solstice

Colleen reported that she completed the scoping document for a Solarize campaign. This will be submitted to NYSERDA on Monday 1/18. She is unsure when they will approve. They have not yet listed the new Solarize program information that was due back in September 2020. Once the agency approves we can roll-out the solarize campaign as described in the scoping document and residents can subscribe to a Solstice community solar project. Solstice has prepared marketing materials. The scoping document and marketing materials were circulated to the committee in advance of the meeting for review. Suzan will write an article about the initiative for the next edition of the Ancram Town News, expected to be published in February.

Suzan reported that the ancramsbrightidea.com website is still live. Colleen will use it to post information about the solarize campaign. It is available for other information.

#### HVAC at Town Hall

In advance of the meeting Suzan circulated a memo that describes CSCTF's efforts to use the remaining grant money for an air source heat pump at town hall. CSCTF recommends in the memo that the town take the next step and issue an RFP for HVAC bids. Once the scope of work is defined in an RFP, and bids are received and evaluated, it will be possible for the town to make a decision about the project.

Suzan reported that she attended the FAC meeting earlier that morning to discuss the issue. One matter of concern was that the town's engineering firm, CPL, would charge \$20,000 to develop an RFP and manage the bid process. Jill stated that she can write the RFP and help with evaluating bids. She will have consulting assistance from Jim Yienger of Climate Action Associates as well as help from NYSERDA. She has also now written HVAC RFPs for other towns. She cannot, however, manage the installation work. Suzan reported Jill's offer to FAC, which was still in session. FAC and CSCTF agreed that Jill should proceed.

#### Other Business

Colleen reported that there are websites with valuable information, including GIS data. She will look into whether these can be made available for use by CSCTF.

#### Next Meeting

TBD