

**To: Ancram Town Board**  
**From: Art Bassin**  
**Date: June 14, 2020**  
**Subject: Supervisor's Report**



**1. May Financial Report** – NYS reported that sales tax for Columbia County was down 32% for May, which is consistent with our assumption that sales tax will be down about 40% over the rest of the year. Assuming we get the plow truck loan and cut costs as outlined in our year-end cash projection, we should end the year in good financial shape, with \$934,000 in cash.

**2. Reopening Town Hall** – We will discuss and decide if we want to reopen Town Hall to the public, by appointment only, starting on Monday, July 6, based on the procedures in the Town Hall Reopening Plan Summary, which is attached. Visitors will be asked to log in and fill out a health questionnaire, and employees will fill out the health questionnaire. Anyone coming to Town Hall will maintain a 6-foot social distance or wear mask if that is not possible. Sanitizing of public areas, door handles, light switches and phones will be done Tuesdays, Wednesdays and Thursdays following normal town hall hours, and a complete cleaning and sanitizing will be done on Sundays.

**3. Camp & Pool** – We will discuss and decide what we want to do about the camp and pool this summer. NYS has issued guidance to allow Towns to operate day camps and a pool as long as we follow the State guidelines. You all should read the guidelines carefully and be prepared to make a decision on what we want to do. I have asked for recommendations on whether or not to open the camp and or pool this summer from Camp/Pool Board co-chairs Jane Plasman and Ellen Langton, from Pool Manager Jen Boice, Head Lifeguard Johanna Skoda and Camp Director Sarah Mason. Hopefully we will have their recommendations before we meet on 6/18.

**4. CSCTF Initiatives – 1) Geothermal HVAC system at Town Hall** – As you may recall, the CPL analysis suggested a town hall geothermal system would cost about \$270,000 compared to the \$116,000 proposed by Aztech. Primary difference in costs is the CPL analysis assumed a need for a significantly larger system than Aztech. NYSERDA reviewed the two estimates, and indicated the Aztech proposal is more reasonable than the CPL estimate. Next step will be to issue a design-build RFP for a town hall geothermal system and see what we get by way of proposed configurations and costs from a wider variety of installers. **2) LED Street Lights** – We are waiting for Central Hudson to give us a final financial estimate for converting all streetlights to LED.

**5. Building Department report** – Code Enforcement Officer Ed Ferratto has compiled a summary of all derelict buildings in town and plans to review his analysis with us at the 6/18 meeting.

**6. Communications training** – Jami Erhing has indicated she is ready to conduct an in-person communications & sensitivity training program for up to 10 people using social distancing. Its up to us to determine when we want to do this.

**7.** We have ordered 100 mbs broadband for Town Hall and 25 mbs broadband for the Garage and are waiting for an installation date.

**8. Financial Advisory Council and Comp Plan Implementation Committees Meetings** – Both groups met recently. Notes from each meeting will be circulated next week.