

TOWN OF ANCRAM REOPENING PLAN SUMMARY

EFFECTIVE MONDAY, JULY 6 THE ANCRAM TOWN HALL WILL BE OPEN TO THE PUBLIC BY APPOINTMENT ONLY.

TOWN EMPLOYEES WILL BE AVAILABLE FOR APPOINTMENTS AT TOWN HALL DURING THEIR NORMALLY SCHEDULED HOURS. A TOWN HALL DIRECTORY WITH SCHEDULED HOURS AND EMPLOYEE CONTACT INFORMATION IS PROVIDED BELOW.

CALL FOR AN APPOINTMENT AT 518-329-6512. PLEASE DO NOT COME TO TOWN HALL WITHOUT AN APPOINTMENT. ON DAYS WHEN THERE ARE NO SCHEDULED APPOINTMENTS, EMPLOYEES MAY WORK FROM HOME.

WHEN YOU ARRIVE AT TOWN HALL, THE DOORS WILL BE LOCKED, SO CALL THE PERSON YOU ARE SCHEDULED TO SEE TO ANNOUNCE YOUR ARRIVAL, OR KNOCK ON THE DOOR FROM THE PARKING LOT. WHEN YOU LEAVE TOWN HALL AFTER YOUR APPOINTMENT, PLEASE USE THE BELL TOWER DOOR LEADING TO THE MEMORIAL WALKWAY.

WHEN VISITING TOWN HALL OR THE TOWN GARAGE, PLEASE FOLLOW THESE RULES:

1. WEAR A MASK AND MAINTAIN A MANDATORY 6 FOOT SOCIAL DISTANCE IN THE TOWN HALL AND TOWN GARAGE AT ALL TIMES.

2. ALL VISITORS MUST BE WEARING MASKS PRIOR TO ENTERING TOWN HALL MASKS WILL BE AVAILABLE AT TOWN HALL IF YOU ARRIVE WITHOUT ONE. EMPLOYEES MUST WEAR A FACE MASK WHEN 6 FOOT SOCIAL DISTANCE IS NOT POSSIBLE IN THE OFFICE, BREAK ROOM, KITCHEN, BATHROOM OR WHEN THERE IS MORE THAN 1 PERSON IN A VEHICLE

3. ALL EMPLOYEES AND VISITORS TO TOWN BUILDINGS WILL SIGN IN AND FILL OUT A DAILY HEALTH SCREENING QUESTIONNAIRE. ALL VISITORS WILL LOG IN WITH CONTACT INFORMATION FOR CONTACT TRACING. QUESTIONNAIRES AND LOG IN FORMS WILL BE ON THE ROUND TABLE AS YOU COME INTO TOWN HALL. THERMAL THERMOMETERS ARE AVAILABLE AT TOWN HALL TO TAKE YOUR TEMPERATURE IF YOU DID NOT TAKE IT YOURSELF PRIOR TO COMING TO TOWN HALL

4. STAY HOME OR GO HOME IF YOU THINK YOU HAVE BEEN EXPOSED TO SOMEONE WITH COVID 19 OR HAVE ANY COVID 19 SYMPTOMS – LIKE FEVER OVER 100.4, COUGH, CHILLS, MUSCLE PAIN, SORE THROAT, LOSS OF TASTE OR SMELL OR SHORTNESS OF BREATH, AND IMMEDIATELY REPORT YOUR SYMPTOMS TO THE TOWN SUPERVISOR AT 518-469-7768.

5. ANY SHARED DESKS OR EQUIPMENT WILL BE SANITIZED AFTER EACH USE BY THE PREVIOUS USER, AND BEFORE EACH USE BY THE NEW USER. TOWN WILL PROVIDE SANITIZER AND TOWELS/WIPES FOR THIS.

6. CLEANING AND SANITIZING OF COMMON AREAS AND RESTROOMS WILL BE DONE REGULARLY BY THE TOWN HALL CLEANING PERSON.

7. HAND SANITIZER WILL BE AVAILABLE IN ALL OFFICES AND COMMON AREAS. USE THE SANITIZER WHEN YOU COME INTO TOWN HALL, AND WHEN YOU LEAVE.

8. NEW YORK STATE RECOMMENDS THAT TOWN MEETINGS CONTINUE TO BE HELD REMOTELY VIA VIDEO OR TELECONFERENCING, SO IN PERSON MEETINGS HELD AT TOWN HALL WILL BE KEPT TO A MINIMUM.

2020 Ancram Town Hall Directory

Town Hall Phone: 518-329-6512

Town Hall Fax 518-329-0962

Town officials are available at Town Hall during the hours indicated below or by appointment

Town Clerk Hours: Tuesday, Wednesday, Thursday 10-2; Thursday 5-7; Saturday 9.30-12.00

Building Department and Planning/ZBA Hours: Wednesday & Saturday 10-2

Town Court Hours: Wednesday 5-7

Dog Control Officer: Richard J Prentice Jr

Phone: 845-518-8509

Email: dogcontrol@ancramny.org

Hours: By appointment

Assessor's Office

Assessor: Rene Deleeuw Email: assessor@townofancram.org

Hours: Thursday 5-7pm; Saturday 8.30-10.30am or by appointment; No Saturday hours July-Aug

Assessor's Clerk: Monica Cleveland – Tuesday, Wednesday, Thursday 10-2; Saturday 9.30-12

Phone: 518-329-6512 x 203; Fax: 518-329-6535

Building And Code Enforcement

Building Inspector, Zoning Enforcement & Code Enforcement Officer: Ed Ferratto

Building Department Clerk: Marie McDermott

Hours: Wednesday and Saturday 10-2 or by appointment

Phone: 518-329-6512 x 207; Fax: 518-329-6535; cell: 518-821-8115

Email: buildingdepartment@townofancram.org

Ethics Board: Jack Lindsey, chair – jacklindsey@fairpoint.net

Highway Department

Highway Superintendent: Jim Miller; email: ancramhighway@outlook.com; cell: 518-965-7682

Deputy Highway Superintendent: Avery Heath; cell 518-929-4840

Highway Secretary: Monica Cleveland; email: mrcleveland@hotmail.com

Garage: 518-329-6190; Jim Miller home: 518-329-1474

Planning Board & Zoning Board of Appeals

Planning Board Chair: John Ingram – jingram@westburywaterdistrict.com

ZBA Chair: Steve Olyha – solyha@msn.com

Planning Board Secretary & ZBA Clerk: John Hoffman

Wednesday 10-2; Saturday 10-2 or by appointment

Phone: 518-329-6512 x205

Email: planningboard@townofancram.org; zoningboard@townofancram.org

Town Board

Supervisor: Art Bassin

Hours: Wednesday, Thursday & Saturday 10-2 or by appointment

Phone: 518-329-6512 x 209; cell - 518-469-7768; home – 518-329-0921

Email: abassin@aol.com

Deputy Supervisor: Hugh Clark - hclark@fairpoint.net; cell: 845-514-4219; home:518-329-2926

Councilwoman: Madeleine Israel - airjazz41@gmail.com

Councilman: David Boice – boicehomecare@fairpoint.net

Councilwoman: Bonnie Hundt – bonniebleu54@gmail.com

Town Clerk, Tax Collector, Registrar – Monica Cleveland

Hours: Tuesday, Wednesday & Thursday 10-2, Saturday 9:30-12

Phone: 518-329-6512 x 201

Email: mrcleveland@hotmail.com

Town Court: Town Court is held Wednesday night at 6 pm

Judges: George Wittlinger & Cathy Redlich

Court Clerks: Ruth Wittlinger & Susan Tirante

Hours: Wednesday 5-7 pm or by appointment

Phone 518-329-6512 x 211

Fax: 518-329-6534

Town Committees, Commissions and Councils

Agricultural Advisory Council: Art Bassin, chair – abassin@aol.com

Climate Smart Communities Task Force: Suzan Flamm, chair – sflamm@fairpoint.net

Communications Committee: Madeleine Israel, chair - airjazz41@gmail.com

Comp Plan Implementation Committee: Art Bassin & Hugh Clark, co-chairs

Conservation Advisory Council: Jamie Purinton, chair – jamiipurinton@fairpoint.net

Financial Advisory Council: Art Bassin, chair – abassin@aol.com

Monument Committee: Jim MacArthur, chair – jmackancramhighway@hotmail.com

Subdivision Regulations Review Committee: Hugh Clark, chair – hclark@fairpoint.net

Camp/Pool Board: Ellen Langton & Jane Plasman, co-chairs; jplasman@verizon.net;
ellenlangton@gmail.com

Zoning Revisions Committee: Hugh Clark, chair - hclark@fairpoint.net

Boston Corner Hamlet Planning Group: Carol Falcetti, chair – falcettiosofsky@fairpoint.net

Ancram Hamlet Planning Group: Paul Ricciardi & Jeff Mousseau, co-chairs -

paul@ancramoperahouse.org. jeff@ancramoperahouse.org

Ancramdale Hamlet Planning Group: Marie McDermitt, chair – ree58@aol.com

Economic Development Committee: Paul Ricciardi & Jeff Mousseau, co-chairs

Broadband Committee: Sid Karmali, chair – karmali.s@gmail.com

Town Historians

Robin Massa, Historian – massa.robinroche@yahoo.com

Clara Van Tassel, Assistant historian – rcvantassel@fairpoint.net

Hours: By appointment