

Draft Resolutions – 1/17/19

1) Over and Under Property Tax Payments - Resolved, that the Town of Ancram Tax Collector is authorized to accept overpayments and underpayments not to exceed \$1 which are made by property owners as part of their annual property tax payments.

2) Sheriff's Department Use of Town Hall – Resolved, that the Columbia County Sheriff's Department is authorized to use a designated room in the Ancram Town Hall as a “satellite” office, and to provide all deputies a key to access the Ancram Town Hall and their designated office.

3) Opt Out of Paid Family Leave Program – Whereas all Town employees who have been participating in the Paid Family Leave Program have requested that their participation be cancelled, therefore, it is **Resolved** that the Town Supervisor is authorized to arrange for the Town of Ancram to opt out of the Paid Family Leave Program for 2019.

4) Employee Handbook – Resolved, that the Town of Ancram Employee Handbook, with the inclusion of the Town's revised Discrimination and Harassment Policy, which was adopted on October 18, 2018, be approved.

5) Financial Process Manual – Resolved, that the Town of Ancram Financial Process Manual be approved as presented.

6) Purchasing Policy - Resolved, that the Town of Ancram Purchasing Policy be approved as presented.

7) Fee Schedule – Resolved, that the Town of Ancram Fee Schedule be approved as presented.